

Ministry of Health

Ministère de la Santé

Assistant Deputy Minister
Capacity Planning and
Capital Division

Sous-ministre adjoint
Division de la planification de la
capacité et des immobilisations

1075 Bay Street, 13th Floor
Toronto ON M5S 2B1
Telephone: 416 327-0913

1075, rue Bay, 13^e étage
Toronto ON M5S 2B1
Téléphone: 416 327-0913

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October 4, 2019

Roz Smith
Executive Director
HealthForceOntario Marketing and Recruitment Agency (HFO MRA)
163 Queen Street East
Toronto, Ontario
M5A 1S1

Dear Ms. Smith:

Re: Ministry of Health and Long-Term Care Agreement with HealthForceOntario Marketing and Recruitment Agency's (HFO MRA) as amended, Transfer Payment Agreement dated April 1, 2010 (the "Agreement") Amended Schedules as of April 1, 2019, 9th update

In follow up to my letter dated May 17, 2019 advising HFO MRA of the 2019/20 budget allocation, thank you for HFO MRA's proposed 2019/20 budget plan submission received on May 31, 2019.

The Ministry of Health (the "ministry") has reviewed HFO MRA's proposed plan and further to discussions with HFO MRA to confirm the savings plan, the ministry approves the changes to the Agreement. As such, the 2019/20 maximum base funding for operating expenses for HFO MRA will be \$6,276,050.

I am therefore, pleased to provide you with a new Program Description, Budget and Payment Plan that, pursuant to section 4.2 of the Agreement, shall replace the Program Description in Schedule "A", Budget in Schedule "B" and Payment Schedule in Schedule "C". All terms and conditions contained in the Agreement remain in full force and effect.

We appreciate your cooperation with the ministry in managing your funding as effectively as possible. You are expected to adhere to our reporting requirements, particularly for in-year service and financial reporting, which is expected to be timely and accurate. Based on our monitoring and assessment of your in-year service and financial reporting, your cash flow may be adjusted appropriately to match actual services provided.

It is also essential that you manage costs within your approved budget.

Should you require any further information or clarification, please contact David Lamb, Director of Health Workplace Planning Branch (HWPB) and Capacity Planning and Priorities Branch (CPPB) at David.lamb@ontario.ca or via telephone at 416-212-2089.

Sincerely,

Michael Hillmer, PhD
Assistant Deputy Minister
Capacity Planning and Capital Division

Enclosures: Amended Schedules A, B, and C

c: Bill Hatanaka, Ontario Health Board Chair
David Lamb, Director of HWPB and CPPB, CPCD, MOH
Letitia Nolasque, Manager of Business Integration Services Unit, HWPB, CPCD, MOH
Jim Yuill, Director, Financial Management Branch, MOHLTC