

**Ontario Health, TGLN and all 14 LHINs
Board of Directors Meeting (by Teleconference)**

Date: August 19, 2020

Minutes

Directors Present: Bill Hatanaka (Chair), Elyse Allan (Vice Chair), Jay Aspin, Alex Barron, Jean-Robert Bernier (and as advisor to the 14 LHINs Boards), Adalsteinn Brown, Rob Devitt (until 1:40 pm), Garry Foster, Shelly Jamieson, Jackie Moss, Paul Tsaparis, Anju Virmani (until 2:50 pm)

Directors not in Attendance: Andrea Barrack

Ontario Health: Matthew Anderson (CEO), Ashley Dent (Acting General Counsel, Corporate Secretary and Interim Chief Privacy Officer), Christine Gan (Board Assessor), Steven Johansen (Board Coordinator), Ashley Potts (Office of the Board Chair), Phuong Truong (Board Assessor), Louise Verity (Strategic Advisor, Corporate and Governance), Anna Greenberg (President, Quality – for item 5), Angela Tibando (Digital & IT Lead – for items 6 and 7), Donna Marafioti (Interim HR Lead – for item 8), Cindy Morris (Interim HR Lead – for item 8), Elham Roushani (Interim Finance Lead – for item 7)

Invited Guest(s): Camille Orridge (Corpus Sanchez – for item 5), Nash Syed (Corpus Sanchez – for item 5)

Item	Topic	Key Discussion Points	Decision	Action Items/Next Steps
1.	Chair's Opening Remarks	<p>The Chair informed Members that Mr. Devitt will be retiring from the Board following the March 2021 Board meeting. Members thanked Mr. Devitt for his contributions and service to date.</p> <p>The Chair also informed Members that upon Mr. Devitt's retirement, Ms. Moss will assume the role of chair of the Human Resources and Compensation Committee of the Board. As well, Mr. Bernier will be formally joining the Human Resources and Compensation Committee as well as the Quality and Engagement Committee of the Board as a member of each.</p>		
1.1	Call to Order	The meeting was called to order at 12:35 p.m.		

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1.2	Recognition of Quorum	With quorum present for Ontario Health, TGLN and all 14 LHINs, the meeting was formally constituted.		
1.3	Declarations of Conflict	<p>Ms. Dent informed the Chair that she had a conflict of interest with the Human Papillomavirus (HPV) Testing Implementation item of the Finance, Audit and Risk Committee Report Out and would recuse herself accordingly.</p> <p>Mr. Anderson informed the Chair that he had the appearance of a potential conflict of interest with one of the closed items as part of the Human Resources and Compensation Committee closed Report Out and would recuse himself accordingly.</p>		
1.4	Approve Agenda	The Board reviewed the Agenda with the Chair noting that item 4 would be deferred to a future meeting and that an additional item would be added to the Closed Agenda.	Upon motion duly made and seconded, and unanimously carried, the Agenda was approved as revised.	
1.5	Dedication – Mr. Devitt	<p>Mr. Devitt dedicated the meeting to all the volunteers who help our communities stay healthy.</p> <p>Dr. Brown will dedicate the next regular Board meeting.</p>		
1.6	Approve June 24, 2020 Board Minutes	Members reviewed the minutes of the June 24, 2020 Board meeting.	Upon motion duly made and seconded, and unanimously carried, the minutes of the June 24, 2020 Board meeting were approved.	
1.7	Review Follow-Up Items	Follow-up items were reviewed by Ms. Dent.		
1.8	Consolidated Board Evaluation Review	The Chair reviewed the consolidated board evaluation from the June 24, 2020 Board meeting and informed Members that their comments regarding the importance of having all committee and board materials in a timely manner were noted and that materials were in fact received in a timely manner this month.		
2. & 3.	CEO Report & COVID 19 Update	Mr. Anderson presented an overview of the CEO Report, further to the pre-read materials.		

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		<p>Mr. Anderson provided updates in the following areas: (1) Planning and Strategy; (2) Integration and Transformation; (3) Homecare; (4) Supply Chain; (5) Finance; and (6) Leadership.</p> <p>Mr. Anderson also provided COVID 19 related updates, including: (1) the recent flare-up in Kingston and the related positive Public Health response to it; (2) the recent outbreak on farms; (3) return to school planning; (4) lab testing; and (5) health human resources.</p> <p>A detailed question and answer period followed.</p>		
6.	Innovation and Transformation Committee (ITC) Report	<p>This item was heard before item 5.</p> <p>The Committee Chair reported on the August 18th ITC meeting, including:</p> <ul style="list-style-type: none"> Ontario Health, Digital Services OneMail Roadmap 		
		<p>The Board moved to a closed session due to the discussion of topics that are or may be subject to exemptions under the <i>Freedom of Information and Protection of Privacy Act</i>.</p>		
		<p>The Board returned to an open session.</p>		
8.	Human Resources and Compensation Committee (HRCC) Report	<p>This item was heard before items 5 and 7.</p> <p>The acting Chair reported on the August 19th HRCC meeting, including:</p> <ul style="list-style-type: none"> • Ontario Health Inclusion, Diversity, Equity, Anti-Racism: Assessment & Action Plan 		
		<p>The Board moved to a closed session due to the discussion of topics that are or may be subject to exemptions under the <i>Freedom of Information and Protection of Privacy Act</i>.</p>		
		<p>The Board returned to an open session.</p>		

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7.	Finance, Audit and Risk Committee (FARC) Report	<p>This item was heard before item 5.</p> <p>Further to her earlier disclosure of a conflict of interest, Ms. Dent recused herself for the item.</p> <p>The Committee Chair reported on the August 19th FARC meeting, including:</p> <ul style="list-style-type: none"> • Human Papillomavirus (HPV) Testing Implementation • Ontario Health Financial Statements for the Period Ended June 30, 2020 • Amendment to North Simcoe Muskoka LHIN ByLaw No. 1 Related to Head Office Location • Ontario Health, LHINs and TGLN Realty Leases and Related Savings • LHINs Cash Advance, including: <ul style="list-style-type: none"> • West Region Hospital Cash Advance Grand River Hospital • East Region Hospital Cash Advance Bruyère Continuing Care • East Region Hospital Cash Advance Glengarry Memorial Hospital • East Region Long Term Care Home Emergency Cash Advance 	<p>Upon motion duly made and seconded, and unanimously carried, the Board of Directors of Ontario Health approved the following resolution:</p> <p>BE IT RESOLVED THAT:</p> <p>The Board of Directors of Ontario Health approve that Ontario Health Management proceed with posting the following Request for Proposals (RFPs):</p> <ol style="list-style-type: none"> 1. OCSP Laboratory Services for HPV Testing and Cytology 2. HPV Test System Vendor <p>Upon motion duly made and seconded, and unanimously carried, the Board of Directors of the North Simcoe Muskoka Local Health Integration Network approved the following resolution:</p> <p>BE IT RESOLVED THAT:</p> <p>The North Simcoe Muskoka LHIN Board of Directors approves the amendment of Section 3.01 of North Simcoe Muskoka LHIN By-Law No.1 provided that the North Simcoe Muskoka LHIN consults with the Minister of Health as required by By-Law No.1, by deleting Section 3.01 and replacing it with the following:</p> <p>“3.01 Head Office. - Until changed by special resolution and in consultation with the Minister, the head office of the Corporation shall be in the city of Barrie, in the Province of Ontario,</p>	

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			Canada, and at such location therein as the Board may from time to time determine.”	
		Ms. Dent rejoined the meeting. The Board moved to a closed session due to the discussion of topics that are or may be subject to exemptions under the <i>Freedom of Information and Protection of Privacy Act</i> .		
		The Board returned to an open session.		
5.	Ontario Health Inclusion, Diversity, Equity, Anti-Racism: Assessment & Action Plan Facilitated Discussion	Ms. Orridge, Mr. Nash and Ms. Greenberg joined the meeting and led a facilitated discussion with Members in order to inform the development of an inclusion, diversity, equity and anti-racism framework and action plan for Ontario Health, further to the pre-read materials. Members expressed their support for the work being undertaken and the development of an action plan.		
		The Board moved to a closed session due to the discussion of topics that are or may be subject to exemptions under the <i>Freedom of Information and Protection of Privacy Act</i> .		
	Termination of meeting	The meeting was adjourned at 4:35 p.m.	Upon motion duly made, seconded, and unanimously carried the meeting was adjourned.	



William Hatanaka, Board Chair



Ashley Dent, Acting Corporate Secretary