



ROLE TITLE:	Provincial Coordinator, Medical Physics Education Programs, Radiation Treatment Program
REPORTS TO:	Group Manager, Radiation Treatment Program
LOCATION:	Downtown Toronto Subway location on University Ave or remotely
ANTICIPATED TIME COMMITMENT:	0.05 FTE or one day/month
TERM:	Two (2) year + 2 year
No. of OPPORTUNITIES:	<i>One (1)</i>
POSTING DATE:	<i>March 8, 2023</i>
CLOSING DATE:	<i>April 7, 2023</i>

POSITION SUMMARY

Ontario Health is seeking expressions of interest from qualified candidates for the position of **Provincial Coordinator, Medical Physics Education Programs, Radiation Treatment Program**. The Provincial Coordinator will provide leadership and advise on issues related to medical physics education programs while ensuring that Ontario has a steady supply of Medical Physicists entering the work force to meet the clinical demand and support the growing number of cancer centres throughout the province. Ontario Health is seeking an experienced Medical Physicist to coordinate and monitor this educational program. This opportunity is open to all qualified candidates.

The successful candidate will ensure that the training program maximizes the number of new positions implemented on a yearly basis within an approved budget and meet Ontario Health and Ministry of Health reporting requirements to ensure that the objectives of the program are fully met in providing human resources in clinical physics for Ontario.

Interested parties should forward their expression of interest and curriculum vitae, electronically, to Julie Kraus, care of Julie.Kraus@ontariohealth.ca no later than **11:59 P.M. on April 7, 2023**.

Questions about the position may be submitted to Julie Kraus, Julie.Kraus@ontariohealth.ca no later than **March 27, 2023**. A consolidated list of all questions and answers will be available to any party, by request, **March 31, 2023**. To receive a copy of the consolidated list of questions and answers, please contact Julie.Kraus@ontariohealth.ca.

ACCOUNTABILITIES

The key responsibilities of this position are:

- Coordination of the Clinical Physics Residency and HEJ Summer Studentship Programs for all Regional Cancer Centres
- Annual review of Ontario Health Website information, with recommendations for updates
- Preparation, communication, and forecasting of annual budget for Ontario Health and the Ministry of Health (MOH)
- Quarterly financial reporting on budget compliance and performance requirements as per the requirements outlined in the ICP agreement

- Budget development, monitoring, and dynamic allocation to Centres for maximum use of unique MOH funding source
- Distribution or re-distribution of residency positions to cancer centres as needed to maximize utilization of training funds and optimizing the yield of graduates
- Creating periodic reports and presentations on Residency Program performance to Ontario Health, Physics Professional Advisory Committee (PPAC), and the Ontario Ministry of Health as needed
- Assisting cancer centres seeking CAMPEP re-accreditation of self-sufficient or affiliated programs
- Response to email queries from applicants or local Program Directors
- Pre-screening of external applicants to the Program and streaming of suitable applications to cancer centres
- Tracking and documenting of residents by name, centre of training, status in program, and eventual work placement
- Support HEJ Studentships through engagement with local Program Directors and universities
- Collection and review of HEJ Summer student reports
- Human resources forecasting, coordination of Clinical Physics staffing requirements (algorithm development, staffing guidelines comparison vs. other jurisdictions)
- Monitoring of staffing algorithms being developed nationally and internationally
- Advise and engage regularly with PPAC Chair
- Be available for public relations on medical physics training standards and staffing needs, as requested by Ontario Health

QUALIFICATIONS

- PhD in Medical Physics or Biophysics
- Experience working with PPAC, Ontario Health and the Ontario Ministry of Health staff
- Extensive experience in managing HEJ Studentship program and the MP residency program in Ontario
- Experience in design and implementation of educational programs in medical physics or biophysics
- In-depth understanding of the CAMPEP accreditation process
- Informed of employment regulatory issues for clinical physicists (e.g. CCPM certification exams)
- 10+ years of experience in various positions in medical physics practice and leadership including human resources and financial forecasting/monitoring/management.
- Recognized as an opinion leader within the physicist community
- Significant training and expertise in medical (radiation) physics
- Excellent interpersonal skills and ability to build consensus
- Strong leadership skills and ability to work collaboratively

HOW TO APPLY:

Interested parties should forward their expression of interest and curriculum vitae, electronically, to Julie Kraus, care of Julie.Kraus@ontariohealth.ca no later than **11:59 P.M.** on **April 7, 2023**.

We will evaluate all applications against the skills and experience requirements for the position. Those candidates selected for interview will be contacted directly by a representative from the Business Unit. Ontario Health may consider applications from incumbents currently in the position. If you have not been contacted within 3 weeks after the close of the posting, you can assume you are not under consideration for this position.

More about Ontario Health:

Ontario Health is an agency created by the Government of Ontario with a mandate to connect and coordinate Ontario's health care system in ways that have not been done before, to help ensure that Ontarians receive the best possible care.

Ontario Health oversees health care delivery across the province, which includes ensuring front-line providers and other health professionals have the tools and information they need to deliver the best possible care within their communities. This also means simplifying the current system and connecting and coordinating its many complex parts in new and innovative ways. This involves keeping a close eye on how the health system is performing and providing evidence-based standards and improvements to address any gaps.

Ontario Health helps to support significant and important transformation in Ontario's health system, working to ease the transition between points of care for Ontarians and helping to ensure they have access to the care they need. Ontario Health is adapting world-renowned practices from areas such as cancer care and renal care to other parts of the system, including mental health and addictions.

Through integration, coordination, connection, and clinical excellence, Ontario Health is working to reduce strain on the system which will enable investment of more resources on the care Ontarians need, and, most importantly, improve health outcomes and overall wellness for all.

As an operational service agency of the Government of Ontario, Ontario Health is accountable for conducting a fair and transparent process, providing equal treatment to all qualified parties, in selecting a candidate for the above mentioned role.

Our website is at:

<http://www.ontariohealth.ca>